

### **Zoom Meeting Privacy information:**

Zoom stores basic information including email address, user password, name and if provided, a profile picture. When you participate in a meeting some of this information will be shared, such as your name, your image via the video camera, chat or shared content which can be viewed by others in the chat or the meeting. If you do not wish to share this information please do not participate in the meeting. If the meeting is recorded, audio and video footage will be held locally or in the cloud. The organiser of the meeting will be responsible for ensuring that this information is deleted within the appropriate timeframe and kept secure. For more information about Zoom's privacy policy, visit <https://zoom.us/privacy>